

## Patris Studio and Art Gallery

3460 2<sup>nd</sup> Avenue

Sacramento, CA 95817

<http://patrisstudiogallery.blogspot.com>

### Registration Policy for Workshops

Registrations are accepted on a first-come, first-served basis.

A 50% deposit of workshop tuition is due at the time of registration for all workshops. Early registration is strongly encouraged, as many workshops fill quickly. Please also be aware that workshops with insufficient enrollment at the thirty day deadline may be cancelled so it is important to register before that time if possible.

Remaining balance to be paid at beginning of workshop.

Registration is accepted in the form of cash, personal checks, traveler's checks, money-orders, Visa, MasterCard. Please note that all credit card transactions have a \$5 processing fee.

### Refund and Cancellation Policy for Workshops

Cancellations can be made up to 30 days prior to workshop date and deposit fully refunded minus a \$25 cancellation fee.

If you cancel 29 days before the start date of a workshop, the Studio will retain half of your deposit as a cancellation fee and keep half as a credit in your account for 12 months. This credit may only be used towards another workshop scheduled within the 12 month period from workshop date. After 12 months, the deposit is forfeited.

There are no refunds for no-shows or for early withdrawal after a workshop begins.

- If workshop is cancelled by the instructor or Patris Studio, all fees will be 100% fully refunded to participants.
- Model fees, if any, are extra and depend on the number of students.
- While we make every effort to ensure all workshops proceed as planned, the studio reserves the right to cancel any workshop due to insufficient enrollment. In this case, all workshop fees are fully refunded.